Roles of WSPEI Grant, DPI, & CESA Family Engagement Coordinators

- **Provide** training and support in WSPEI Core training topic areas
- **Coordinate** resources and information as needed
- **Provide** ongoing support, coaching, and mentoring
- **Provide** access to selected topic trainings
- **Provide** the DFE Liaison a stipend of $200 for completion of first year required Core Trainings and a maximum $250 stipend to the DFE Liaison for attending up to 20 hours of training in 2nd year

WSPEI Family Engagement 1st Year Core Training Modules

- WSPEI Grant Overview
- DFEI Program Overview
- Communication
- WSPEI Data System
- Confidentiality
- Navigating the SPED Maze
- IEP
- Transition Planning for Families

CESA Family Engagement Coordinator Contact Information:

OR

CESA 12
618 Beaser Avenue
Ashland WI 54806
Phone: (715) 682-2363 ext. 112

Creating Partnerships Between Families and Educators for Students with Disabilities

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[34 CFR Sec.75.620]

www.wspei.org

OR

http://sped.dpi.wi.gov/sped_parent
Wisconsin Statewide Parent-Educator Initiative (WSPEI)

Since 2000, the Wisconsin Department of Public Instruction (DPI) has supported WSPEI to help facilitate family engagement and parent involvement in special education.

The District Family Engagement Liaison (DFEL) Program is a core component of WSPEI’s efforts.

The school district has complete management over the roles of the district liaison, while WSPEI provides support and training throughout the partnership.

Qualities of a District Family Engagement Liaison include:

- Parent/Guardian of a child with a disability
- Introductory knowledge of the special education process
- Good communication skills and strong interpersonal skills
- Willingness to promote collaborative relationships between families and schools
- Ability to maintain confidentiality with students, parents, and educators
- Willing to make a 3-year commitment to this role
- Basic computer knowledge and email access

Roles of a District Family Engagement Liaison

- **Assist** local districts in developing family engagement activities and supports which welcome, honor and connect all families to student learning
- **Promote** positive working relationships alongside families, students, staff and community agencies
- **Disseminate** information about special education topics, family engagement, and DPI grant-initiative resources
- **Encourage** positive communication for problem solving
- **Refer** students and families to CESA Family Engagement Coordinators and DPI Initiative contacts for support
- **Attend** WSPEI Core trainings in 1st year and additional training in subsequent years
- **Collaborate** with special education staff as required
- **Assist** the school district with strategies regarding Indicator #8 - Parent Involvement survey which welcome, honor and connect all families to student learning

No minimum time commitment is required.

Roles of the School District

- **Identify** a parent as a DFE Liaison
- **Communicate** with and help direct DFE Liaison activities
- **Provide** orientation to district staff on the role of the DFE Liaison
- **Introduce** the Liaison to staff members and families
- **Facilitate** the dissemination of information from DPI/WSPEI to district families and staff

There is no required cost to the school district in the first year.

In Year 2 and thereafter:

Provide the DFE Liaison a stipend for their work within your school district. CESA Services Contract or district IDEA flow-through dollars can be used. ($250 per semester for a total of a $500 stipend per year per liaison is a recommended minimum amount. Stipend amount should be based on DFE Liaison’s expected roles.)